

# VIRTUAL TERMINAL

Maximise your sales by  
taking payments over  
the phone or online



# Our Virtual Terminal can be accessed on any device that connects to the internet

You don't need any specialist hardware or software and there's no complicated setup process.



Easy to navigate and use



Accessible from any web browser



Take payments over the phone and by mail



Can be used for recurring payments



Detailed transaction reporting

## Step 1

Log into your UTP account

## Step 2

Enter the customer's card details

## Step 3

The payment is sent to our payment gateway

## Step 4

The payment is processed and settled



## For more info

[utpgroup.ie/payment-solutions/virtual-terminal](https://utpgroup.ie/payment-solutions/virtual-terminal) | [helpdesk@utpgroup.ie](mailto:helpdesk@utpgroup.ie)

### SALES

0818 100 100

MON - FRI

09:00 - 17:30

### SUPPORT

0818 100 100

MON - FRI

08:00 - 20:00

SAT

08:00 - 18:00

SUN (Incl Public Holidays)

10:00 - 16:00



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